

APPLICATION FOR EMPLOYMENT

The "NEW" Salty's Pub & Bistro

An Affirmative Action/Equal Opportunity Employer

Contact Numbers

Phone Line#1 (518)371-1120

Phone Line #2 (518)371-1694

FAX N/A

E-mail: johnmarzilli@saltyspub.com

POSITION APPLIED FOR: You must fill out all sections of this application completely and honestly. This information will be used to determine your eligibility for this position. All application materials become the property of Salty's Pub & Bistro and will not be returned. (NOTE: A separate application must be completed for each position for which you are applying.)

Position Applying for:	Days Not Available:	Hours Available:	Hours <u>Not</u> Available:

PERSONAL INFORMATION

Name (Last, First, Middle Initial)			Social Security Number
Address (Street, City, State, Zip Code)			
Home Phone Number ()	Work Phone Number ()	May we contact you at work? __ Yes __ No	Are you a employee in layoff status __ Yes __ No
Date of Birth: ____/____/____ This information is use for payroll purposes ONLY		Have you been employed under other names? __ Yes __ No List Name(s):	
Are you related to anyone employed by Salty's Pub & Bistro? __ Yes __ No			
List name and relationship: _____			
How did you find out about this job opening?			
____ Web Page ____ Friend _____		____ Employee _____	
____ Newspaper (identify) _____		____ Other (Please Explain) _____	
Are you authorized to work in the U.S.? __ Yes __ No			

EDUCATION & SKILLS:

Please list all education beginning with most recent. Indicate a diploma or degree, if completed, including GED if obtained.

Name & Location of School	# of yrs complete	Graduated	Degree & Major
College		__ Yes	If no, approx. number of credit hours completed
Other		__ Yes	If no, approx. number of credit hours completed
Other		__ Yes	If no, approx. number of credit hours completed
High School/GED		__ Yes	If no, highest grade completed

OFFICE/COMPUTER SKILLS

<input type="checkbox"/> Word processing <input type="checkbox"/> Presentation Software <input type="checkbox"/> Transcription <input type="checkbox"/> Apple/Mac <input type="checkbox"/> Database <input type="checkbox"/> Desktop Publishing <input type="checkbox"/> Medical terminology <input type="checkbox"/> Ten key by touch <input type="checkbox"/> Spreadsheet <input type="checkbox"/> Typing ____ wpm <input type="checkbox"/> PC/IBM <input type="checkbox"/> Switchboard

SKILLS/CERTIFICATIONS/PROGRAMMING LANGUAGES: List technical or specialized skills/credentials relevant to this job, including driver's license (list type of license and name of state where issued), certifications, professional licenses, registrations held (include certifications/registration number and expiration date) and knowledge of any computer programming languages or specialized software or hardware.

For HRS Use Only

Applicant # _____ ATS Code _____ Typing Score _____ Date _____ WP Score _____ Date _____

EMPLOYMENT HISTORY: List all employment including military and volunteer service **starting with the most current position held.** Show employment history for at least 10 years or from the time you left school ([supplemental sheets available](#)). Explain gaps in employment history. You may attach a resume, **but you must complete the employment section.** This information will be used in reference checks. Failure to answer all items in the following sections may eliminate you from further consideration.

Dates Employed(month/year) From: _____ To: _____	Position Title
Salary Start: \$ _____ Final: \$ _____	Organization Name/Address

<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time, hrs/wk _____	Supervisor's Name/Title/Phone:	Reason For Leaving:
May we contact for references <input type="checkbox"/> Yes <input type="checkbox"/> No		
Duties: (Explain in Detail)		
Dates Employed(month/year) From: _____ To: _____	Position Title	
Salary Start: \$ _____ Final: \$ _____	Organization Name/Address	
<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time, hrs/wk _____	Supervisor's Name/Title/Phone:	Reason For Leaving:
May we contact for references <input type="checkbox"/> Yes <input type="checkbox"/> No		
Duties: (Explain in Detail)		
Dates Employed(month/year) From: _____ To: _____	Position Title	
Salary Start: \$ _____ Final: \$ _____	Organization Name/Address	
<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time, hrs/wk _____	Supervisor's Name/Title/Phone:	Reason For Leaving:
May we contact for references <input type="checkbox"/> Yes <input type="checkbox"/> No		
Duties: (Explain in Detail)		

PLEASE READ CAREFULLY AND SIGN - I certify that the above statements are correct. I understand that any false information (or omissions) in this application, or its supporting documents, will be sufficient grounds for refusal to hire me or termination without notice. I agree that all rules, orders, and regulations of **Salty's Pub & Bistro** affecting my employment shall constitute a part of my appointment or employment. I further understand that **Salty's Pub & Bistro** has the right to review my education, previous employment, driving, and criminal records and other background data.

APPLICANT'S

SIGNATURE _____ DATE: _____

NOTICE OF NONDISCRIMINATION - Per Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, **Salty's Pub & Bistro** does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, age, disability, or status as disabled veteran or veteran of the Vietnam Era. Any person having inquiries concerning Salty's Pub & Bistro compliance with these regulations is directed to contact **Marzilli's LLC** representative or the General Manager of **Salty's Pub & Bistro @ 1-(518) 371-1120**.